

Housekeeping Coordinator Interview Questions

1. Provide an example of when you set expectations and monitored the performance of subordinates. What guidance and direction did you find most effective?

2. Provide an experience in which you planned and prepared employee work schedules.

3. Share an experience in which you successfully shared a difficult piece of information. (Make sure that the candidate has open lines of communication.)

4. Tell me about a recent experience you've had working with your hands.

5. Tell me how you organize, plan, and prioritize your work.

6. Please share with me an example of how you helped coach or mentor someone. What improvements did you see in the person's knowledge or skills?

7. How do you stay fit in order to perform physical activities that are required in the workplace?

8. Share an example of when you went above and beyond the "call of duty". (Look for answers that show the candidate is dependable.)

9. Share an experience in which you helped stop the spread of an infection in a facility.

10. Share an example of a time you had to gather information from multiple sources. How did you determine which information was relevant?